



Dear Members,

Listed below is a quick review of the requirements for admitting a new member:

1. A Proposer and a Seconder
2. A letter from each to the Membership Chair
3. Attendance at three meetings (a copy of our programs for the year will be attached to the application form)
4. Completed Application Form
5. Commit to serve on two committees (a list of the committees and a short description of each will be attached to the application form)
6. Check for \$35.00 made payable to Garden Club of Manchester

It is requested that the Proposer obtain the GCM Application Form from the Membership Chair and give her the name and phone number of the applicant. After the applicant has attended the required three meetings, she should complete the application form, attach a check for \$35.00, and send it to the Membership Chair listed on the form. The Proposer's and Seconder's letters should be sent to the Membership Chair to coordinate with the receipt of the application. When all of the above requirements have been met, the accepted new member will receive a letter of welcome along with her Yearbook.

Since new members are being accepted at different times during the year, they will receive an invitation to an annual "Welcome Tea" hosted by the Board members and Committee Chairs to officially welcome them as members of the Garden Club of Manchester. They will also be recognized at the Annual Meeting and Luncheon in July.

If you have any questions or would like an application form, please contact me or go to our web site, www.gardenclubofmanchester.com.

Thank you,

Carol Muson
Membership Committee Co-Chairmen



Garden Club of Manchester

Miss, Mrs., Ms., Mr. _____

First Middle Last

Spouse/Partner Full Name: _____

Mailing Address: _____

Address Town State Zip

Email Address: _____

Home Phone: _____ Cell Phone: _____

Winter Address: _____

Address Town State Zip

As an Active member, you will be expected to serve on two committees and to assist in all Club activities. Please indicate your interest in:

<input type="checkbox"/> Botany Trail	Flower Arrangements	<input type="checkbox"/> Programs
Civic Beautification	<input type="checkbox"/> Southern Vermont Arts Center	Annual Events
<input type="checkbox"/> Manchester	<input type="checkbox"/> Manchester Community Library	<input type="checkbox"/> Wreath Workshop
<input type="checkbox"/> Dorset & E. Dorset	<input type="checkbox"/> Fundraising	<input type="checkbox"/> Christmas Tea
<input type="checkbox"/> Manchester Town Green	<input type="checkbox"/> Garden Therapy at Equinox Terrace	<input type="checkbox"/> Plant Sale
<input type="checkbox"/> Litter Pick-up	<input type="checkbox"/> Hospitality	<input type="checkbox"/> Yearbook

The Garden Club of Manchester will accept new members once the following requirements are met:

- Attend 3 meetings during a 12 month cycle
- Commit to serve on two committees (from table above)
- Submit a completed application and a \$35 check to address below.

Please list your Garden Club of Manchester sponsors:

Proposed by _____ Seconded by: _____

General Meetings Attended:

#1 Date: _____ #2 Date: _____ #3 Date: _____

Please mail completed application form and a check for \$35 to: Carolyn Smith, PO Box 500, Manchester Center, VT 05255

For questions, contact Carolyn Smith at (802) 362-3516 or 2mr.ching@comcast.net

Paid: _____

Attachments: Committee & Project Descriptions
Schedule of Upcoming Meetings

Committees and Projects Descriptions

For New Members of the Garden Club of Manchester

Please select a minimum of 2 committees

Boswell Botany Trail: Don Hinkel

Assist with maintenance of the trail at the Southern Vermont Arts Center, founded by GCM member Petey Boswell and maintained for many years by the Club. Help update and place trail markings.

Civic Beautification:

Manchester: Susan Hinkel

Dorset: Claudia Kinder

Assist planting, watering and maintenance of baskets, boxes and planters in Manchester and Dorset during the summer months.

Garden Maintenance at the Manchester Town Green: Susan Hinkel

Help clean-up and weed at the Town Green.

Litter Pick-up:

Join in litter pick-up along River Road, Manchester twice a year.

Flower Arrangements:

Yester House at the Southern Vermont Arts Center: Joan Fee

Manchester Community Library:

Add your name to the list of members who provide floral arrangements weekly to the Manchester Community Library and Southern Vermont Arts Center from May through October.

Fundraising: Beth Alden

Includes special events to benefit the Club Scholarship program and civic beautification

Garden Therapy at Equinox Terrace: Carol duPont and Barbara Shimaitis

You would assist residents making small floral arrangements with live material at monthly workshops. Provide small arrangements for residents unable to attend.

Hospitality: Joan Fee

Bring a light refreshment to monthly meetings and events as asked. Assist Chairman with set-up the day of the meeting/event.

Programs: Becky Burke

Join the committee that selects possible programs, presenters, day trips and events. Coordinates specific programs as assigned.

Special Events:

Wreath Workshop: Susan Hinkel and Carmen Bodge

Join members to decorate wreaths that are donated to local municipal buildings and churches during the holidays.

Christmas Tea and Ornament Exchange:

Help coordinate the event. Keep track of a list of refreshments provided by the membership, assisting with set-up and clean-up the day of the event.

Plant Sale: Carolyn Brogan, Claudia Kinder and Anne MacLaurin

Help distribute posters and flyers prior to the event. Assist the committee with set-up, sales and clean-up. All members asked to contribute plants, garden related items and baked goods.

Yearbook: Sally Ayrey and Mary Schwartz

Help gather all pertinent information of Club structure and activities, programs, membership contact information, Constitution and By-laws. Help distribute yearbook.